

Blackboard Learning Community Structure

e-Portfolio Capstone Course

The screenshot displays the Blackboard Learning Community interface for an e-Portfolio Capstone Course. The browser address bar shows the URL: amridgeuniversity.blackboard.com/webapps/portal/frameset.jsp?tab_tab_group_id=_2_1&url=%2Fwebapps%2Fblackboard%2Fexecute%2Flauncher%3. The page header includes the Amridge University logo and navigation links such as "My Amridge", "Courses", "Financial Aid Information", "Registry Information", "LIVE! Weekly Devotional", "Faculty", "Student Resources", and "My Career".

The main content area is titled "e-Portfolio in Business Administration (Fall 2012) Course Documents". It features a sidebar with navigation options like "Contacts", "External Links", "Course Information", "Books", "Assignments", "Course Documents", "Announcements", "Communication", "Virtual Classroom", "Discussion Board", "Groups", and "Tools".

The main content area displays the following sections:

- Course Documents**: Includes buttons for "Build Content", "Create Assessment", and "Add Interactive Tool".
- THE COURSE YOU ARE ACCESSING IS...**: Enabled: Statistics Tracking. Course ID: BS4458: E-Portfolio in Business Administration (4 Semester Hours). Semester: FALL, SPRING, SUMMER: 2012-20xy. Description: "This is a capstone course that should be taken at the end of the Business program. The program exit exam in the area of the student's concentration (General Business, Information Communication or Information Systems Management) will be administered as part of this course. This course will assist the student in the development of a professional e-Portfolio that is reflective of the student's professional goals, objectives, and personal experiences and that is designed as a valuable tool for career progression. This course will include weekly discussions about professional and ethical issues/topics related to the student's discipline as well as techniques for e-Portfolio development. Prerequisite: Must be within 12 hours of graduation."
- COURSE INTRODUCTION**: Enabled: Statistics Tracking. Text: "PLEASE COMPLETE THE COURSE INTRODUCTION IN WEEK 1 (2AUGUST2012 - 2SEPTEMBER2012), e.g., READ THE CONTENTS INCLUDED IN THE COURSE INTRODUCTION AND NOTING ANY QUESTIONS THAT ARISE FROM YOUR READING...EOL".
- Course Structure**: "To understand how this course works, you need to understand how this course works. That is, the structure of the course. The first order of business therefore, is to understand how the course works. (Didn't he just say that!!!!?) So, the structure is this:
 1. You will see the COURSE INTRODUCTION (the one you are reading now);
 2. You will next see LEARNING COMMUNITY I;
 3. You will next see LEARNING COMMUNITY II;
 4. You will next see LEARNING COMMUNITY III;
 5. You will next see LEARNING COMMUNITY RESOURCES;
 6. You will next see LEARNING COMMUNITY READINGS;
 7. AND.....drum roll..... LEARNING COMMUNITY TRIVIA/HUMOR (Contributions Welcome!).And, that's it! All the content work for the course is located within main headings on the initial page. Want to know what's in the COURSE INTRODUCTION, click on the link and wahoo! There's the stuff. So, without further ado (I used this somewhere else?????????), let's get to it...but first, read the READ THIS FIRST below. Then...begin."
- READ THIS FIRST...READ THIS FIRST...READ THIS FIRST**: Includes links for [BS4458 E-Portfolio in Bus Admin Grade Scale Rubric.doc](#) and [Project Proposal Guide PPG.doc](#).
- LEARNING COMMUNITY I (IMPORTANT THAT YOU USE YOUR SYLLABUS)**: (Partially visible at the bottom).

The bottom of the screenshot shows the Windows taskbar with the time 11:59 PM and several open applications including "Ipswitch WS_FTP Pr...", "Adobe Dreamweave...", "Blackboard Learn - ...", and "Dr. Ken's Folder".

Blackboard Learn

amridgeuniversity.blackboard.com/webapps/portal/frameset.jsp?tab_group_id=2_1&url=%2Fwebapps%2Fblackboard%2Fexecute%2Flauncher%3Fty...

Home - Welcome to...

Dr. Kenneth Scott My Places Home Help Logout

AMRIDGE UNIVERSITY
Where Traditional and Online Education Merge

My Amridge Courses Financial Aid Information Registry Information LIVE! Weekly Devotional Faculty Student Resources My Career

[Project Proposal Guide PDF](#)

LEARNING COMMUNITY I (IMPORTANT THAT YOU USE YOUR SYLLABUS)

Enabled: Statistics Tracking

Learning Community I: Each week begins on the Monday of the week and ends on the following Sunday night at 1159PM.

For the content of Learning Community I, you should use your syllabus at every opportunity. The Syllabus provides the guideline, expectations, and schedule. To access the contents of LC1 and the content of the course, please click the link and proceed. EOF DrK

Please review this link before starting LC1: https://stonbrook.digication.com/eportfolio_help_page/What_is_the_purpose_of_an_ePortfolio

Within this link, review "About Portfolios" and also view the Video, e-portfolios for starters, the link for "How-To" Screen Shot Directions, Sample ePortfolios, and Frequently Asked Questions.

LEARNING COMMUNITY II (IMPORTANT THAT YOU USE YOUR SYLLABUS)

Enabled: Statistics Tracking

Learning Community II: Each week begins on the Monday of the week and ends on the following Sunday night at 1159PM.

For the content of Learning Community II, you should use your syllabus at every opportunity. The Syllabus provides the guideline, expectations, and schedule. To access the contents of LC2 and the content of the course, please click the link and proceed. EOF DrK

LEARNING COMMUNITY III (IMPORTANT THAT YOU USE YOUR SYLLABUS)

Enabled: Statistics Tracking

Learning Community I: Each week begins on the Monday of the week and ends on the following Sunday night at 1159PM.

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LEARNING COMMUNITY RESOURCES

Enabled: Statistics Tracking

LEARNING COMMUNITY READINGS

Enabled: Statistics Tracking

LEARNING COMMUNITY TRIVIA/HUMOR

Enabled: Statistics Tracking

Ipswitch WS_FTP Pr... Adobe Dreamweave... Blackboard Learn - ... Dr. Ken's Folder Blackboard Learnin... 11:59 PM

Blackboard Learn

amridgeuniversity.blackboard.com/webapps/portal/frameset.jsp?tab_group_id=...&url=%2Fwebapps%2Fblackboard%2Fexecute%2Flauncher%3Fty...

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e-Portfolio in Business Administration (Fall 2012) Course Documents > LEARNING COMMUNITY I (IMPORTANT THAT YOU USE YOUR SYLLABUS) Edit Mode is: ON

LEARNING COMMUNITY I (IMPORTANT THAT YOU USE YOUR SYLLABUS)

Build Content Create Assessment Add Interactive Tool

TOOLS & SKILLS: A MUST HAVE...

Enabled: Statistics Tracking

The following information is presented to note the tools and skills needed to create an e-portfolio:

1. The first item is an application such as Adobe DreamWeaver CS4/5/6. DreamWeaver will enable you to access files in an html or related format, import them into DreamWeaver and edit them, including editing code, to modify the web page/template as you desire. As a part of this item, you will need to write code or use a web template. The recommendation is to use a web template, edit it to your requirements, and save it as your web page;
2. The second item is a method to upload files, and download if needed. A program such as WS-FTP is an ideal tool for this purpose. You can access information on this tool at <http://www.ipswitch.com/downloads/> or another option is <http://filezilla-project.org/>. Regardless of the application used, it is imperative that you be able to upload files to your hosting site. Some sites will also provide a "Blackboard-type" process in which you access the web site and use the upload feature within the site. More on this...
3. A hosting site is the third component. Some sites are free, some appear to be free, and some have a minimal fee. This is a matter of choice, but options will be presented in the course of the course...

Access to Citrix, thus, Access to the Application

Enabled: Statistics Tracking

Attached Files: [Citrix Access to Server Resources.doc](#) (233.5 KB)

If you do not have access to the Application software for the course, here are the instructions on how to use our Citrix remote-access server to run the software.

Design Project

Enabled: Statistics Tracking

Attached Files: [Project Proposal Guide PPG.doc](#) (33 KB)

This is the major writing assignment of the course. It is a validation of the development of your e-Portfolio. The details are listed below and you should use these guidelines throughout the semester.

Your Design Project in the E-Portfolio course is not about writing a research paper; it is more about creating a validation document of your eportfolio. For example, in an eportfolio, you are trying to document your work, life experiences, and so forth so that viewers of your web site can readily see the accomplishments that you have achieved. For this to occur, you must gather materials that demonstrate these experiences. These items can include any reputable item that indicates the skills you have developed, whether these are technical skills or soft skills. This list is not subject to any rules related to eportfolio development, rather your materials can include...

COURSE MANAGEMENT





- Control Panel
- Files
- Course Tools
- Evaluation
- Grade Center
- Users and Groups
- Customization
- Packages and Utilities

Windows taskbar: Ipswitch WS_FTP Pr... Adobe Dreamweave... Blackboard Learn - ... Dr. Ken's Folder Blackboard Learn... 12:00 AM

LEARNING COMMUNITY I (IMPORTANT THAT YOU USE YOUR SYLLABUS)



Actions for Content Page

- 
- 
- 
- 

Content



TOOLS & SKILLS: A MUST HAVE...



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↕ Design Project



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Therefore, the project you are developing has two major parts: (1) the collection part which are the materials you will use in your eportfolio; (2) the technology part which is how you plan to 'advertise' the materials, such as hosting, uploads/downloads, web space limitations, web page templates or original coding/Adobe CS4, etc.

Your document will be written as a combination of these two things. You will write and include samples and also detail how you plan to address your eportfolio using technology. This document/Design Project will be discussed throughout the semester.



↕ Project Design for Application Courses - REDUX



Enabled: Statistics Tracking

Attached Files:  [Project Proposal Guide PPG.doc](#) (33 KB)

For those courses that require an application such as MS ACCESS 2010, Web Design, E-Portfolio, or Linux, etc., the Design Project is a journal that should be dated weekly (not weakly), and this journal is a process whereby in Week 1, for example, you validate by journal entry that Week 1 was registration, books, review of Blackboard, etc. Then, to supplement this journal for emphasis, add at least one item or so that expands the process. If I were writing the journal, I would document what occurred generally in the week, then grab one item and expound on it. Like...books, for example. The trend in the book business is going the way of the Kindle or I-Pad, and even the renting of books or e-books. I would add this to my journal to expand on the topic of the week. In Week 2, if I had to learn to use Citrix to access my application, such as MS ACCESS 2010, I would document this experience and add to it by discussion of how my files are stored on my local system, how this is like a VPN from Amridge University to my own system at my desk wherever that may be. IN other words, the journal is not just a capture and tell process; it needs to be expanded to broaden your horizons centered around the topic/topics of the course we are undertaking. The journal should not be the focus of the course, because the focus is on learning the application of the course. The journal is validation of what you are doing/learning and supplement at times and in short version of the topic being added to your journal.

If you discover that MS ACCESS 2010 is a relational database, what other relational databases are there out in the realm of IT? Like what is Oracle, is it the leader, what are the versions, etc. IF you are in a Linux course and the discussion of dual-boot versus VMWare or VirtualBox is applicable, then you can take a look at these and add a bit of input on these technologies. If you are in the midst of creating or learning to create and use an e-portfolio, then you might want to add to the discussion of how you host a site, or how you upload/download materials to/from your site, as supplemental. IN other words, the journal is to keep a historical record of your work each week, whatever that may be; then supplement items that you might want to know more about or that you discovered how to use shortcuts, or how it might have been done a different way, etc. Again, the course materials is PRIMA FACIE outcome; the journal is a record of this learning process; additional items are for you to edify your learning and to do so without stopping life and getting off just to write a journal. THE COURSE APPLICATION IS NUMERO UNO; the JOURNAL IS NUMERO DOS; and the additional items are additional as you are able and have time to supplement.

If you are in an INTRO course, the article you design/write, is a peer-review type of journal article on a topic of your choosing.

Please provide feedback on this topic to let me know if it helps clarify the process ... Dr. K. **DUE ASAP or sooner if you can.**



• **PIP**



Attached Files:  [Worksheet for Personal Paradigm.doc](#) (33.5 KB)

The Personal Informaiton Paradigm should be completed in Week 1 of Learning Community I. The details needed to complete this exercise are listed in the attached file. **DUE Week 1.**



• **DPP**



Attached Files:  [Project Proposal Guide PPG.doc](#) (31 KB)

DESIGN PROJECT PROPOSAL (DPP): Each class I teach/facilitate/collaborate/learning community in, includes a project. The type of project is based on the course under consideration. For this class, Database Management, the project is to use the tutorials of the textbook and construct a database design of your choosing. What goes in the design is a matter of time and perspective from your working knowledge of the subject matter. For example, a project proposal is to inform a potential customer of what to expect when the project is completed. It might include a cover page, summary of items to be completed, some facts, and other items. For the Project Proposal, I am providing you a Project Proposal Guide (PPG) (2 Pages) that will help you in this development process. After you review the PPG, please prepare a proposal and submit your work. For this exercise, the 50 points is awarded based on effort first, content second. Your final project, however, is based on content first and effort second. Why? Because if you have processed your project in a linear manner, your effort will be meshed into the fabric of your final product, including your presentations.

So, access the attached PPG document, review/read it, seek questions to be answered, and proceed. Please submit this proposal within 5 days from the first class day. Remember: effort first, content second; BUT...content must be present, even if it will change.

YOU MAY ATTEMPT THIS EXERCISE MORE THAN ONCE. IF YOU WANT THE PRACTICE, I WILL PROVIDE FEEDBACK AND YOU MAY RESUBMIT. AGAIN, E-F-F-O-R-T IS THE KEY. DUE Week 1.

EOF, Dr. K



• **WS1**



Worksheet 1. This assignment requires that you outline your work. For example, create a 1-to-2 page outline detailing the types of materials you plan to advertise in your eportfolio and how you initially plan to have it hosted and maintained. This is not a critical assignment; it is the first pass at the process, so if you feel that you have little clue to the outcome of this assignment, it will not harm your grade. What is sought here is effort. Effort in identifying your materials and the technology needed to support the creation, uploading, and maintenance of the eportfolio. **DUE Week 1.**



Quiz1



Quiz 1 is the assessment of technologies used to upload/download materials to your web site. For example, if you are hosting your web page on a web server and you have administrator privileges to the server, you have direct access to upload/download files to/from the server. However, if you host the web page on a remote site/server, what technology will you use. One method is the WS-FTP program or application. I would like for you to investigate this technology and one additional technology to address remote upload/download to a remote hosted web server. This can be a one page summary of what you discover and is intended to provide you with an overview of this process. Please submit your one page assignment to BB when done...thanks, Dr. K. **DUE WEEK 3.**



WS2



Worksheet 2 is specific to your plans on hosting your site/portfolio. For example, review the options available and summarize these in a 1-to-2 page review, double-spaced, as to what you tentatively plan to do. If you have access to a direct server to host your web page/portfolio, this is "vonderful"; however, if you need to host it from a remote site, what sites are available, are there any costs associated with the sites, what are the names of the sites, URLs, etc... You should only devote a cursory amount of time to this process as the detail will come shortly. Please submit to the BB upload process when completed. Dr. K... **DUE WEEK 4.**



Quiz2



Quiz 2 is a more esoteric proposition. I would like for you to locate 2 Peer-reviewed journal articles that support the creation and application of the E-Portfolio. Cite these in APA or Chicago format, and also submit them to the Library Research Log. Limit this activity to one page in which you cite these two sources and give an overview of each. For example, in a short paragraph, discuss the value of the article to the development of the E-Portfolio and how these articles might add ideas to your own e-portfolio creation. Submit the page to the BB upload when done. Dr. K. **DUE WEEK 5.**



LRL1



LRL1, or Library Resource Log, is made up of two parts. The first part is that you have access 4 Discussion Board items and made a contribution; the second part is that you have actually opened the Library Research Log and posted 4 sources you have used to conduct your technical paper. These items are valued at a total of 40 Points Each for a total of 80 Points and these are DUE by the Close of Week 5. To obtain credit for these items, you should submit to the Assignment (this activity) a short response that the LRL is ready for review. This means that your instructor will be able to review the Discussion Board and you have 4 contributions (the first 4) and if the instructor opens the Library Research Log, you will have posted 4 cited sources. These sources **MUST NOT** be all Internet based, but should include two or so Peer reviewed journal articles. If this is not clear prior to the deadline, contact me ASAP... **DUE WEEK 5.**